

BOARD OF TRUSTEES MEETING MINUTES

I. CALL TO ORDER

The September 16, 2024, Board of Trustees meeting was called to order by Vice Chair Ms. Pack at 5:00 p.m. Other Board members in attendance were Robert Richer, Richard Pick, and Ryan Dickey. Mr. Wilking was excused. Staff in attendance were Mike Luers, Kevin Berkley, Dan Olson, Bryan Steele, Marlo Davis, Cody Snyder, Cory Shorkey, Tiffini Adams and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne and Kinghorn, Craig Ashcroft, Carollo Engineers, Bob Rosenthal, Rosenthal and Associates Inc., and Brian Baker, Zions Bank.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for August 19, 2024
- B. Escrow Fund Reduction Approval
 - 1. Alice Claim – Retain 10%
 - 2. Prospector Square Sewer Replacement Phase 2 (Lot E) – Retain 10%
 - 3. Silver Creek Village Lot 16 – Retain 0%
 - 4. Silver Creek Village Lot 13 & 15 – Retain 0%
- C. Final Project Approval
 - 1. Alice Claim
 - 2. Prospector Square Sewer Replacement Phase 2 (Lot E)

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded, and the motion carried with Mr. Dickey, Mr. Richer, Mr. Pick, and Ms. Pack voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$1,808,104.33 – Mr. Luers stated that a couple of noteworthy items are a \$1.2 million bond payment and \$100,000 to USGS for the gaging stations. We get some money from the water companies to offset that amount.

Mr. Pick made the motion to approve the Expenditures, Mr. Dickey seconded, and the motion carried with Mr. Richer, Mr. Dickey, Mr. Pick, and Ms. Pack voting in the affirmative.

V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 4; # ECWRF 89; # SCWRF 290.68; Total 383.68
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VI. DISTRICT MANAGER

A. Action Items – Consider proposed Internal Promotions and Interviewing Policies – Mr. Steele said staff would like to update these policies to provide clarity for promoting current employees when jobs open and when interviewing candidates for job openings.

Mr. Cook and the management team have all reviewed the proposed policies.

Staff recommends adoption of the proposed policies.

Mr. Richer recommended a change to the Interviewing Policy on the second page section A. 2. to add the word **consistent** on the last sentence: However, the interview panel may ask follow-up questions based on individual applicant's responses, if they are **consistent** with the District's Equal Opportunity Employment Opportunity Policy.

Mr. Richer made the motion to approve the proposed Internal Promotions and Interviewing Policies with said changes, Mr. Pick seconded, and the motion carried with Mr. Dickey, Mr. Richer, Mr. Pick, and Ms. Pack voting in the affirmative.

B. Information Items

1. NACWA and Safety Council Awards – Mr. Davis and Mr. Snyder presented the awards we received from NACWA and the Safety Council. We received the NACWA Peak Performance Award for the Silver Creek Water Reclamation Facility in recognition of twenty-one years of complete and consistent National Pollutant Discharge Elimination System permit compliance and the NACWA Peak Performance Award for the East Canyon Water Reclamation Facility in recognition of twenty years of complete and consistent National Pollutant Discharge Elimination System permit compliance. We also received two awards from the Utah Safety Council the 2024 Perfect Record Award and the 2024 Award of Merit.

Mr. Luers said these awards are only possible due to the staff. He gave kudos the staff on all the awards.

2. Utah Local Government Trust TARP Award – We received the Utah Local Government Trust TARP Award again this year. Participation in TARP entitles us to a separate discount applied to our workers' compensation premium. TARP helps us bring visibility and accountability to accident prevention – keeping our people and communities safe. On average, TARP participants have reduced accident frequency by more than 25%.

3. Financial Statement

4. Impact Fee Report – This month was a little slow with 16.5 RE's.

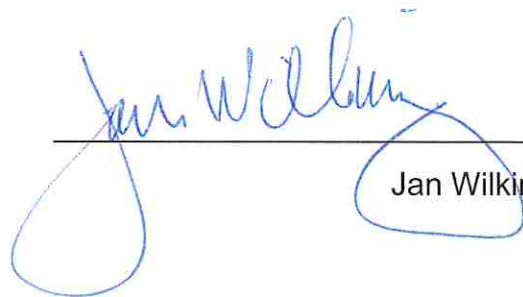
VII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

VIII. ADJOURN

Mr. Dickey made the motion to Adjourn at 5:08 p.m., Mr. Pick seconded, and the motion carried with Mr. Richer, Mr. Dickey, Mr. Pick, and Ms. Pack voting in the affirmative.





Jan Wilking, Chairman



Kim Dudley, Administrative Specialist / Clerk